

CAREERTEC Board of Directors Meeting

Thursday, September 5, 2019
CareerTEC Conference Room
2037 W Galena Ave.
Freeport, IL 61032

MINUTES OF THE MEETING OF THE CAREERTEC BOARD OF DIRECTORS

The meeting of the CareerTEC Board of Directors was conducted under the following format Thursday, September 5, 2019, at CareerTEC, Freeport, Illinois.

I. ROLL CALL

Present and responded to roll call at 1:30 p.m.: Supt. Jason Grey, Dakota District; Supt. Kurt Alberstett, Durand District; Supt. Anna Alvaraz, Freeport District; Supt. Mike Schiffman, Pearl City District and Supt. William Faller, Pecatonica District;. Also in attendance were: Brian Greene, CareerTEC Director and Jody Ackerman, Recording Secretary. *Absent* was Supt. Doug DeSchepper, Orangeville District.

II. APPROVAL OF AGENDA

Motion was made by Alberstett to approve the agenda; seconded by Faller. All in favor by voice vote.

Motion carried 5-0.

III. APPROVAL OF MINUTES

Motion was made by Alberstett to approve the August 8th budget hearing and open session meetings minutes; seconded by Faller. Approved by voice vote.

Motion carried 5-0.

IV. COMMUNICATIONS / PUBLIC COMMENTS

There were no communications or public comments.

V. INFORMATIONAL ITEMS

A. CTEI Grant Funding

FY'19: Three vouchers remain to be paid yet, totaling \$6,021. Final purchase plans are in place.

FY'20: Grant has been conditionally approved by ISBE. Final items to be clarified and submitted in an amendment by 9/16/19. First voucher was issued by ISBE dated 8/28/19 for \$9,551.

B. Perkins Funding

FY'20: Grant has been conditionally approved by ISBE and first voucher has been issued by ISBE for the first reimbursement request on 8/23/19 expenditure report.

C. Perkins V: Director Greene included in the board packet the overview of the application components for the new Perkins V. Margie Hartfel, the system director of CEANCI, came over and spent 3 hours sharing information from her notes from the SDLC meeting that Brian couldn't attend regarding Perkins V and the changes that are coming. General concern regarding the funding and possible change from current 60/40 secondary/postsecondary split to less for secondary. Comprehensive Local Needs Assessment will play a major role in where dollars will go.

D. Manufacturing Day

The first meeting with committee for MFG Day was held last week. Four business representatives attended. Date will be October 18 with one change from previous years of reducing tours down to 1 site from 2. The employer expo at HCC and the tour of the Tech building at HCC will remain. Schools are to inform Brian of their participation plan by Sept 6. Committee which Brian is chairing is working on securing tour sites, donations and T-shirts for participants.

E. C.N.A. exam results

At this time, 88% of the students (51 of 58) that took the state C.N.A. exam passed. This is higher than the last two year's initial results, which were 74% and 81%. The HOYA instructors contacted the students that failed regarding retakes, and students are aware of their options. The goal was 90% pass rate so instructors are slightly disappointed.

F. Teacher Evaluation

Director Greene reported that he completed the Teacher evaluation training and passed the exam. Staff have received their teacher handbooks. All evaluations have been scheduled and will begin next week.

VI. Consent Agenda

1. Motion to Approve Routine Items:

Motion was made by Alberstett to approve August bills and the destruction of closed session recordings prior to March 1, 2018; seconded by Grey. Roll call vote was taken: Grey, Alberstett, Schiffman, Alvarado, and Faller were all in favor.
Motion carried, 5-0.

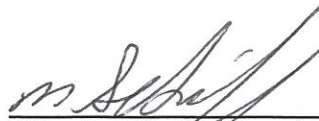
VII. ACTION ITEMS: NONE

VIII. CLOSED SESSION and ACTION ITEMS OF CLOSED SESSION

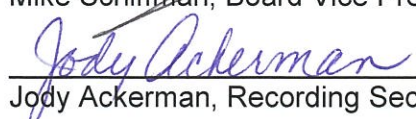
Motion was made by Alberstett at 1:41 p.m. to enter into closed session for the appointment of specific employee of the System and hear testimony from a complaint from an event that occurred; seconded by Grey. Roll call vote taken with Grey, Alberstett, Schiffman, Alvarado and Faller all in favor.
Motion carried, 5-0

IX. ADJOURNMENT

Upon resumption of open session with no action items planned nor needed from closed session, Motion was made by Faller to adjourn at 2 p.m.; seconded by Alberstett. All in favor by voice vote.
Motion carried 5-0.



Mike Schiffman, Board Vice President



Jody Ackerman, Recording Secretary