

CAREERTEC Board of Directors Meeting

Thursday, September 10, 2020

CareerTEC Conference Room

2037 W. Galena Ave.

Freeport, IL 61032

MINUTES OF THE MEETING OF THE CAREERTEC BOARD OF DIRECTORS

The meeting of the CareerTEC Board of Directors was conducted under the following format Thursday, September 10, 2020, at CareerTEC, Freeport, Illinois.

I. ROLL CALL

Present and responded to roll call at 1:30 p.m.: Supt. Jason Grey, Dakota District; Supt. Kurt Alberstett, Durand District; Supt. Anna Alvaraz, Freeport District; Supt. Doug DeSchepper, Orangeville District; Supt. Mike Schiffman, Pearl City District; and Supt. William Faller, Pecatonica District. Also in attendance was Jody Ackerman, Recording Secretary. *Absent* was Brian Greene, CareerTEC Director, due to medical reasons.

II. APPROVAL OF AGENDA

Motion was made by Alberstett to approve the agenda; seconded by Faller. All in favor by voice vote. Motion carried 6-0.

III. APPROVAL OF MINUTES

Motion was made by Faller to approve the August 6th budget hearing and open-session meetings minutes; seconded by Alberstett. Approved by voice vote. Motion carried 6-0.

IV. COMMUNICATIONS / PUBLIC COMMENTS

There were no communications or public comments.

V. INFORMATIONAL ITEMS: Details were contained in the packet sent to Board members. All items had been read by Board members and no discussion was held regarding these items in the actual meeting except Jody's addition to item H and Faller's in item B.

A. CTEI Grant Funding: All funds now received. Purchases for schools has begun.

B. Perkins Funding: All purchases made, have 90 days to fully liquidate. Supt. Faller asked if we had the funds to which Jody replied that Perkins grant is a reimbursement model and those federal funds have been flowing.

C. Perkins V: FY21 consolidated grant app is now open in IWAS and is due Oct 1.

D. ESSER GRANT: Federal Grant is being utilized. \$2800 spent of the \$3979 allocation.

E. Manufacturing Day: Moving to February; to be held with Careers to Consider.

F. Changes in Student start date & afternoon class times: High heat moved start date out 2 days to Aug 31. Those 2 days will be remote learning planning days. To better accommodate busing P.M., class time changed to 12:45 – 2:00 p.m.

G. Review of First week: Due to COVID checking temps and screening upon entrance to each program site went ok with no major concerns. 90% in-person attendance.

H. Possible Fire Science Program

Director wrote that after inquiry from Freeport he was looking into starting Fire Science Program in CIP 43.0203. Jody added that she had communicated with our state consultant, Whitney Mehaffy, regarding this new program. Whitney sent email with listing of other EFEs that have Fire Science as a regional program for the director to use a resource. Jody asked that the Board think about this and relay in future if they would like it as a regional program or just Freeport only.

I. HOYA/C.N.A. Update: Extra efforts led to all 26 HOYA students to complete their C.N.A. clinical time in July and were able to sit for the state C N A exam with 97% pass rate.

J. Tenure Status of HOYA Instructors: Both have earned the necessary evaluation ratings to qualify for tenure.

K. Area Health Education Centers Grant: Teresa Strum from KSB Hospital contacted Lori Steele asking for wish list to utilize an AHEC grant they had recently been awarded and had to be expended by Aug 31. Lori sent our wish list and was granted \$8,651 of materials that they will order for the HOYA program plus will provide web access to virtual job shadow program.

VI. Consent Agenda

1. Motion to Approve Routine Items with addition of Deppeler invoice for wood for Pecatonica using FY20 Perkins grant funds and the Gone Postal invoice for HOYA student scrubs using student fees funds:

Motion was made by Faller to approve August bills with Deppeler and Gone Postal Scrubs Invoice and the destruction of closed-session recordings prior to March 1, 2019; seconded by Alvarado. Roll call vote was taken: Grey, Alberstett, Schiffman, Alvarado, Faller and DeSchepper were all in favor.
Motion carried, 6-0.

VII. CLOSED SESSION: NONE

VIII. ACTION ITEMS

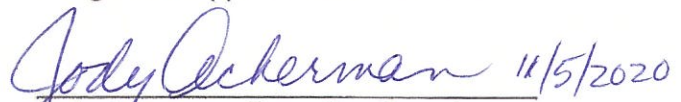
A. Approval of FSD/CareerTEC Joint Use Agreement:

Motion was made by Faller; seconded by Alberstett to approve the FSD/CareerTEC Joint Agreement with admin office rent staying the same. Roll call vote taken with Alberstett, Schiffman, Grey, Faller, DeSchepper and Alvarado all in favor.
Motion carried, 6-0

IX. ADJOURNMENT

Motion was made by Grey to adjourn at 1:41 p.m.; seconded by Schiffman. All in favor by voice vote.
Motion carried 6-0.


Doug DeSchepper, Board President

 11/5/2020
Jody Ackerman, Recording Secretary