

CAREERTEC VIRTUAL Board of Directors' Meeting
Thursday, December 10, 2020
Virtual via Google Meet w/ CareerTEC Director
2037 W. Galena Ave.
Freeport, IL 61032

MINUTES OF THE MEETING OF THE CAREERTEC BOARD OF DIRECTORS

The meeting of the CareerTEC Board of Directors was conducted under the following format
Thursday, December 10, 2020:

Virtually via Google Meet w/ CareerTEC Director.

I. ROLL CALL

Present virtually and responded to roll call at 1:30 p.m. were Supt. Jason Grey, Dakota District; Supt. Kurt Alberstett, Durand District; Supt. Anna Alvarado, Freeport District; Supt. Doug DeSchepper, Orangeville Dist. Also in attendance were Brian Greene, System Director, and Jody Ackerman, Recording Secretary.
Absent were: Supt. Mike Schiffman, Pearl City District; and Supt. Bill Faller, Pecatonica District.

II. APPROVAL OF AGENDA

Motion was made by Alberstett to approve the agenda; seconded by Alvarado. Roll call vote: Grey, Alberstett, Alvarado, and DeSchepper all approved. Motion carried 4-0.

III. APPROVAL OF MINUTES

Motion was made by Grey to approve the November 5, 2020, Board of Directors' open-session meeting minutes and, after presentation to the Board, the November 5, 2020, closed-session minutes; seconded by Alberstett. Roll call vote: Alvarado, DeSchepper, Grey and Alberstett all approved. Motion carried 4-0.

IV. COMMUNICATIONS / PUBLIC COMMENTS

There were no communications or public comments.

V. INFORMATIONAL ITEMS

A. CTEI Grant FY20: Director Brian Greene reported that all payments have been received and there is \$31,000 left to be utilized with that grant's ending date of June 30, 2021.

CTEI Grant FY21: 2 vouchers have been issued by ISBE but no comptroller action yet.

B. Perkins Grant: Reimbursement of \$6,782 was received as requested.

C. ESSER Grant: End date of 9/30/21 and we have \$361 left to utilize.

D. Principal & Counselor meetings

Brian reported that he met for the first time with both groups in November (because Sept. meetings were cancelled due to Brian's health issues) and gave the draft of CareerTEC FY21 course descriptions with the possible addition of Ag Mech & Tech at HCC and the reminder that the application will be online again this year. Also gave grant and student attendance update.

E. Manufacturing Day / CTE Event

Brian has met with the manufacturing committee and all agreed that a live event is not advisable this school year due to the COVID-19 pandemic. Schools are interested in a virtual event or prefer pre-recorded items that would allow them to schedule when best for their school. Brian has reached out to local manufacturers requesting any videos or virtual items they may have and has already received some. He would like to embed these into a PowerPoint and get to the schools for use in February during CTE month.

F. December 14-22 Schedule

Brian shared the schools' schedules and reminded that CareerTEC is following the Freeport calendar, which is currently remote learning through Dec 18. Plan to return Jan. 4, 2021. HCC will be out for their break between semesters and return Jan 19, 2021.

G. FHS Virtual Career Fair: Titled "Your Future, Your Choice" for grades 9-12 was held Dec. 2. Brian presented the CareerTEC programs and entrance requirements. Lori Steele, HOYA coordinator, presented about healthcare, HCC instructors Aaron Sargent for Industrial Technologies and Melissa Johnson for Early Childhood Education. Intentions are for this to be opened up to all CareerTEC sophomores and juniors in 2021.

H. CIS Program Update: Supplementing the program by becoming an official Palo Alto Cyber Security Academy, which can be done from home on Chromebooks. There will not be any fees or requirements for two years unless we want labs. Plan to start right away.

I. 2021-2022 Course Offerings Guide

The course offerings guide was shared with the Board with the addition of HCC Ag Mech & Tech, which will need a minimum of 10 and max of 15 students. Brian made note of a change to HOYA fees with the removal of \$35 background check, which is no longer needed and the addition of \$25 for second random drug screening making HOYA I total \$160. Also adding this second random drug screening to HOYA II to make that total \$162. He also relayed that the Education Pathway will happen but initially only as a Freeport course. Freeport High School principal Dr. Summers is applying for the Education Pathway Grant in coordination with CareerTEC.

J. CareerTEC website & mobile app

Colleen Mills serves as CareerTEC's web master and recently attended a webinar from our current web provider, SOCS, and learned that we're eligible for a new free design and that they also have a mobile application. This mobile app would initially cost \$550. Then annually the cost would be \$250 on top of our current \$750 for a total of \$950. Brian and Colleen plan to work on the new design and improve the content on the site during the next few months. Supt. Grey shared that Dakota also has SOCS provider and this mobile app that they added last year, but it's not really that necessary. Supt. DeSchepper relayed that Orangeville as well as Pecatonica do have a mobile app through another provider that they do like and recommends that we look into when our contract with SOCS ends.

K. January Board Meeting

The main item on the January agenda of bill approval can be approved through the fiscal agent, FSD145, then presented to CareerTEC board at the February meeting.

VI. Consent Agenda

- 1. Motion to Approve Routine Items: November bills and**
- 2. Destruction of Closed Session Recordings prior to 6/1/19**

Motion was made by Grey to approve consent agenda; seconded by Alvarado. Roll call vote was taken with Alberstett, Alvarado, DeSchepper, and Grey all in favor.
Motion carried, 4-0.

VII. CLOSED SESSION NONE

VIII. ACTION ITEMS:

A. Approval of CTE Consolidated Application

Motion was made by Alberstett to approve the 2020-2021 CTE Consolidated Application, a new requirement by ISBE; seconded by Grey. With roll call vote, Alvarado, DeSchepper, Grey and Alberstett all approved. Motion carried 4-0.

B. Approval of CareerTEC Mobile Application

No motion made.

C. Approval of 2021-2022 Course Offerings guide

Director Greene stated the course offerings guide includes the addition of Ag Mech & Tech, removal of School to Work but a desire to put it back in for 2022-2023, and keeps the current HOYA policy that states if a student fails a drug test the student is dropped from the program. Supt. Alvarado asked if a student gets support if they do test positive to which Brian relayed that the student's school is notified and student has the option to pay for a retest on that original specimen that was used for the drug test. Motion was made by DeSchepper to approve the 2021-2022 Course Offerings guide; seconded by Alvarado. With roll call vote, Alberstett, Grey, DeSchepper and Alvarado all approved.

Motion carried 4-0.

D. Approval of Cancellation of 1/7/21 Board meeting

Motion was made by Grey to approve the cancellation of the 1/7/21 Board meeting; seconded by Alberstett. With roll call vote, DeSchepper, Grey, Alberstett and Alvarado all approved.

Motion carried 4-0

IX. ADJOURNMENT

Motion was made by Alvarado to adjourn at 2:10 p.m.; seconded by Alberstett. With roll call vote, Grey, Alberstett, Alvarado and DeSchepper all approved.

Motion carried 4-0.



Doug DeSchepper, Board President



Jody Ackerman, Recording Secretary