

**CAREERTEC VIRTUAL Board of Directors' Meeting**  
**Thursday, February 4, 2021**  
**Virtual via Google Meet w/ CareerTEC Director**  
2037 W. Galena Ave.  
Freeport, IL 61032

**MINUTES OF THE MEETING OF THE CAREERTEC BOARD OF DIRECTORS**

The meeting of the CareerTEC Board of Directors was conducted under the following format Thursday, February 4, 2021.

**I. ROLL CALL**

Present VIRTUALLY via Google Meet and responded to roll call at 1:30 p.m. were Supt. Jason Grey, Dakota District; Supt. Kurt Alberstett, Durand District; Supt. Anna Alvarado, Freeport District; Supt. Doug DeSchepper, Orangeville District; Supt. Mike Schiffman, Pearl City District; and Supt. Bill Faller, Pecatonica District. Also in attendance were Brian Greene, System Director; and Jody Ackerman, Recording Secretary.

**II. APPROVAL OF AGENDA**

Motion was made by Alvarado to approve the agenda; seconded by Schiffman. All in favor by voice vote.

Motion carried 6-0.

**III. APPROVAL OF MINUTES**

Motion was made by Faller to approve the open-session minutes from the December 10, 2020, Board of Directors' meeting; seconded by Alberstett. All in favor by voice vote.

Motion carried 6-0.

**IV. COMMUNICATIONS / PUBLIC COMMENTS**

There were no communications or public comments.

**V. INFORMATIONAL ITEMS**

**A. CTEI**

During January, we received the first payments of the FY21 grant totaling \$149,749. These funds have been used for the obligatory expenditures.

**B. Perkins**

We have received reimbursements, as requested, making total of \$19,002 received of the \$92,113 grant. Jody has begun making purchases for the schools.

**C. ESSER Grant**

Brian reported that we have \$361 left and will use that toward a floor stand automatic dispensing hand sanitizer unit to put at St. John's. He doesn't have any information if EFE's will be getting any additional emergency funds in 2021.

**D. CTE Career Education Pathway Grant**

Brian received notification from ISBE that the application was tentatively selected and needs to go through the Merit based review and GATA before next steps in completing the award. Beth Summer, Brian Lamm and Sarah Hasken wrote the details for the grant application with the purpose of creating an avenue to recruit students into the field of education to address the teacher shortage in Illinois. This grant was submitted on behalf of Freeport High School for the initial years. Brian gave the Board the four-year implementation schedule. The plan is to subgrant this to Freeport and CareerTEC will oversee it. As relayed at the December meeting, HCC is working with Western IL University on the elementary education pathway and initially partnering with Freeport High to develop the dual credit component and eventually hope to involve additional schools.

**E. ISBE Updates**

Brian reported that our consultant, Whitney Mehaffy, resigned from the CTE Department to take another ISBE job. No replacement has been given yet, which will lead to reporting delays. ISBE has made changes to CIPs to align with state and local workforce needs and add additional programs to fill gaps in career pathways. The CIPs now have five groupings instead of three. Changes are affecting multiple schools in the CareerTEC system. Brian will work with each school to review their CIPs, courses and teacher certifications during this transitional '20-'21 school year. Brian thanked those that sent an email for public comment on the proposed Part 256 rules. He gave the Board a copy of the email that he sent Jan. 25 voicing concerns regarding changes in the rules. Main ones being funding, the missing term of "Education for Employment System" and eligible applicants.

**F. CareerTEC Presentations and Online Registration**

CareerTEC director Brian Greene has made virtual CareerTEC presentations to Dakota, Orangeville, Pecatonica, and Freeport sophomores and some juniors. Pearl City, Durand, and another round for Freeport will be done in the next few weeks. He is still trying to schedule a date with Aquin. Brian did express concerns regarding Freeport's because there were only 16 students that joined the presentation. Perhaps because it was on Wednesday, which is their fully remote day. He's hoping the next presentation will have better attendance. He also relayed that the EFE directors across the state have concerns about lower enrollment next year due to the pandemic and students failing core classes this year, leading to the need to recover core credits instead of taking an elective class credit next year.

**G. CTE Month/Manufacturing**

The principals and counselors expressed interest in some kind of activity to celebrate that February is CTE month and promote manufacturing since we were not able to do so in October during manufacturing month with our usual Manufacturing Day event. Brian has met with the manufacturing committee several times and they decided on a 30-minute PowerPoint presentation that Brian created, which includes short videos from HCC and seven local manufacturers. This will be sent to each school by the end of next week for them to show their students. The students will then answer 10 questions on a Google form. A T-shirt and possible gift cards will be awarded to students who correctly answer all 10.

**H. CompTIA A+ Certifications**

The CIS instructor Doug Meyers told Brian that it's typical to have 3-4 students pass exam one of the two exams for the A+ Certification in a school year, but this year Mr. Meyers has had 3 students pass exam one at the end of the first semester. He was very excited for the students and happy with these results this year.

**I. Elementary School Funds**

Due to the pandemic, Brian relayed that we have cancelled the Mall of Life event, which typically has 200 students and 20-25 volunteers. He said that we possibly could have hosted the event with 50 or less people but social distancing would have been difficult. We are still hoping to hold the annual Success Camp for sixth- and seventh-graders in June. Brian also relayed that he notified secondary and elementary principals and counselors of their school's elementary funds allocation from the FY20 CTEI grant and asked for requests to spend for career exploration and development in grades K-8 by March 5.

**J. CoVID-19 Vaccinations**

CareerTEC staff was able to join with Freeport School District and six of the nine employees received the first dose of the Moderna vaccine. Brian had made contact with legal counsel and asked Board members for their input regarding mandating staff vaccinations. After discussion, consensus was to not go down that path to mandate vaccinations.

**VI. Consent Agenda****1. Motion to Approve Routine Items: January bills and****2. Destruction of Closed-Session Recordings prior to 8/1/19**

Motion was made by Alberstett to approve consent agenda; seconded by Faller. Roll call vote was taken with DeSchepper, Grey, Alberstett, Schiffman, Alvarado, and Faller all in favor.

Motion carried, 6-0.

VII. CLOSED SESSION

Motion was made by Schiffman at 1:48 to enter into closed session for employment information of specific employees of the system; seconded by Alvarado. All in favor with voice vote. Motion carried, 6-0  
Resumption of regular meeting at 2:03 p.m.

VIII. ACTION ITEMS: NONE

IX. ADJOURNMENT

Motion was made by Faller to adjourn at 2:04 p.m.; seconded by Alberstett. All in favor by roll call vote with Mike Schiffman, Bill Faller, Jason Grey, Kurt Alberstett, Doug DeSchepper and Anna Alvarado in agreement. Motion carried 6-0.



Doug DeSchepper, Board President



Jody Ackerman, Recording Secretary

