

## CAREERTEC Board of Directors Meeting

Thursday, October 7, 2021  
CareerTEC Conference Room  
2037 W. Galena Ave.  
Freeport, IL 61032

### MINUTES OF THE MEETING OF THE CAREERTEC BOARD OF DIRECTORS

The meeting of the CareerTEC Board of Directors was conducted under the following format Thursday, October 7, 2021, at CareerTEC, Freeport, Illinois.

#### I. ROLL CALL

Present and responded to roll call at 1:32 p.m.: Supt. Kurt Alberstett, Durand District; Supt. Anna Alvarado, Freeport District; Supt. Jeff Milburn, Orangeville District; Supt. Carl Carlson, Pecatonica District; and, via phone due to medical issues, Supt. Mike Schiffman, Pearl City District. Also in attendance was Brian Greene, CareerTEC Director; and Jody Ackerman, Recording Secretary. *Absent* was Supt. Jason Grey, Dakota District until just after the public comments when he arrived.

#### II. APPROVAL OF AGENDA

Motion was made by Alberstett to approve the agenda; seconded by Schiffman. All in favor by voice vote. Motion carried 5-0.

#### III. APPROVAL OF MINUTES

Motion was made by Alberstett to approve the September 9<sup>th</sup> open-session meetings minutes; seconded by Schiffman. Approved by voice vote. Motion carried 5-0.

#### IV. COMMUNICATIONS / PUBLIC COMMENTS

There were no communications or public comments. *Supt. Jason Grey Dakota District arrived.*

#### V. INFORMATIONAL ITEMS:

**A. Audit Presentation by Benning Group:** Jenny Blocker presented the audit of the FY21 financial reports which were clean with no comments. The only tweak in the books was for the student activity funds, which all districts have this year. They are awaiting approval from Patrick McDermott to finish.

**B. CTEI Grant Funding: FY21:** All purchases were made in August. Sept. bills finish out the grant. FY22: Only obligatory purchases will be made since no funds of the \$246,364 grant have been received yet.

**C. Perkins Funding: FY21:** we received reimbursement of \$2,796, as requested, which completes the grant. FY22: Jody has begun purchases for the schools since this is a reimbursement model for funding.

**D. ESSER Grants: FY21 \$13,568 ESSER 2** all orders have been placed with one item on back order. We did receive reimbursement of \$5,855 as requested. FY22 ESSER 3 has the reimbursement period through Sept. 30, 2024. CareerTEC received allocation of \$30,459, and Brian submitted application that was returned for changes, which he felt were very nitpicky. Supt. Grey had the same experience.

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- E. Career Exploration Grant:** This state grant is being utilized for three schools that qualified with 70% or lower bunding adequacy, namely Freeport, Pearl City and Pecatonica. ISBE is hosting a community meeting for all the schools who are in this grant. Brian has forwarded the info to the contacts at the 3 schools. ISBE has taken out the mandatory word when communicating about these sessions. We have received all the funds, as well as plans and requests from all 3 schools.
- F. Educator Career Pathway Grant:** Brian submitted the application for the second year for another \$249,000 in time for July 1, 2021, start date. He is awaiting ISBE decision as well as their response on how to handle the \$7,000 from the first-year grant funds that weren't spent. Brian did ask Beth and Sarah if the outside schools could come in FY23, but they said it's more likely in FY24.
- G. Manufacturing Day:** Will be another virtual event like last year with the school counselors sharing the PowerPoint presentation, students completing a scavenger hunt questionnaire with the addition of a survey question for their interest in a spring tour if conditions will allow. Brian has received several videos from local manufacturers and will put together the presentation to get out to the schools and give them an end date of mid-November.
- H. Construction Class Update:** The new construction trades instructor, Dan Harrington, has been pleased with the students and is doing great. They started the year at St. John for OSHA training and now back to Malkewicz site for drywalling taping, mudding and sanding. Dan lined up an outdoor project to build a covered patio, which will give them the starting from scratch for the beginning skills of measuring, cutting, reading, and following plans. Brian relayed that he subbed for the class this morning and was very impressed with how well the students got right to work and worked in teams.
- I. Counselor/Principal meetings:** Brian held the first quarterly meetings the last week of September. They discussed YouScience that was purchased for the middle schools, grant update, and IL state course assignments. Brian found that with ISBE's changes to CIPS there are several teachers in the system that are not qualified to teach some of the courses. One change that is good is that if a teacher wants 2 endorsements the 2<sup>nd</sup> endorsement only needs 1,000 hours. He also found that the number of CIPs for the schools increased. Also found out that the schools Binax rapid testing will be accepted by HCC in lieu of the PCR tests that HCC does.
- J. Career Fair:** Freeport High Schools annual Career Fair is scheduled for Nov 23. It will be a virtual event again like last year. The principals asked Freeport Career and College adviser T.J. Jackson if the local schools could be included. He was open to the idea and Brian will continue to explore and share with schools. The CareerTEC fair that had been held for sophomores Brian wants to hold in the spring for middle school grades 6-8 so they can learn more about possible careers related to our CareerTEC programs from our instructors.

**VI. Consent Agenda**

**1. Motion to Approve Routine Items:**

Motion was made by Grey to approve September bills and the destruction of closed-session recordings prior to April 1, 2020; seconded by Alberstett. Roll call vote was taken: Grey, Alberstett, Alvarado, Schiffman, Carlson and Milburn were all in favor. Motion carried, 6-0.

**VII. CLOSED SESSION: NONE**

**VIII. ACTION ITEMS**

**A. NONE.**

**IX. ADJOURNMENT**

Motion was made by Alberstett to adjourn at 1:55 p.m.; seconded by Schiffman. All in favor by voice vote. Motion carried 6-0.



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Carl Carlson, Board Vice President



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Jody Ackerman, Recording Secretary

