

**CAREERTEC Board of Directors' Meeting**  
**Thursday, February 9, 2023**  
**CareerTEC**  
***HELD VIRTUALLY due to weather conditions AND IN PERSON***  
2037 W. Galena Ave.  
Freeport, IL 61032

**MINUTES OF THE MEETING OF THE CAREERTEC BOARD OF DIRECTORS**

The meeting of the CareerTEC Board of Directors was conducted under the following format Thursday, February 9, 2023.

**I. ROLL CALL**

The following responded to roll call at 1:30 p.m.: In person: Supt. Jason Grey, Dakota District; and Supt. Anna Alvarado, Freeport District; Virtually in Google Meet: Supt. Kurt Alberstett, Durand District; Supt. Mike Schiffman, Pearl City District; and Supt. Carl Carlson, Pecatonica District. Also in attendance in person were Brian Greene, System Director; and Jody Ackerman, Recording Secretary. Absent was Supt. Jeff Milburn, Orangeville District.

**II. APPROVAL OF AGENDA**

Motion was made by Alberstett to approve the agenda; seconded by Alvarado. All in favor with voice vote.

Motion carried 5-0.

**III. APPROVAL OF MINUTES**

Motion was made by Alberstett to approve the open-session minutes from the December 8, 2022, Board of Directors' meeting; seconded by Alvarado. All in favor with voice vote.

Motion carried 5-0.

**IV. COMMUNICATIONS / PUBLIC COMMENTS**

None.

**V. INFORMATIONAL ITEMS: Presented by Director Brian Greene.**

**A. CTEI Grant:** Last payment received was \$29,818 in Dec. Voucher for \$28,407 is there waiting to be processed by the comptroller after which Jody will begin making purchases for schools.

**B. Perkins Grant:** Reimbursements have been received as requested. Purchasing continues.

**C. CareerTEC Presentations:** Tours and presentations at the CareerTEC classrooms at St. John and HCC were held Dec. 15 for 86 Freeport sophomores and Jan. 20 for 300 sophomores from the other 5 schools plus Aquin. Brian presented on CareerTEC overall plus the courses held at FHS to each group. Brian reported they went great and he gave a huge thanks to the teaching staff. He received positive feedback from counselors and teachers. Students and counselors were pleased to actually see the teachers and classrooms. Brian then presented to a total of 125 parents and students over the 6 nights at the schools. Brian also presented Jan. 11 to 25 attendees at the Lena Lions Club with limited feedback. However, he was told that after he left the meeting the members spoke for nearly 30 minutes on how upsetting it is not to have CTE programs for the Le-Win students.

**D. CareerTEC in the news:** Brian submitted a story for CTE month that was published on the front page in the *Village Voices* on Feb 1 issue. It focused on the CTE programs at CareerTEC, the CTE Academy in Elizabeth, and HCC. He also released the first newsletter for the year.

**E. 2023-2024 Applications**

Brian reported that we've received 58 applications as of Feb 7, 42 for our in-house programs, far more than what we had last year at this time with 5. As of this morning we've now received 75 2023-24 applications.

**F. CompTia A+ and Network+ Certifications**

Last year, CIS Instructor Doug Meyers began requiring a certification exam as a requirement for each semester of his course. The fall semester exam for the year one students is the A+, which is basically related to being a computer technician. He had 5 pass, which is a new high. Network+ is the exam for year two students and he had one of the three pass the exam.

**G. HOYA CNA certifications**

Brian relayed last year's results: 40 HOYA students took the state Certified Nursing Assistant exam. Of those, 37 passed the first time (90% pass rate) and 1 retook the exam and passed that second time. HOYA program coordinator Lori Steele has not been given the FY22 state pass rate but relayed the state's FY21 pass rate was 81% so she was pleased with our 86% pass rate the year prior.

**H. Mall of Life**

This annual life-skill simulation on financial literacy event will be held Feb 22-24 at HCC for approximately 449 junior high students from our member districts and Tri-County. CareerTEC students as well as some members of the local community will assist.

**I. Weather Closings**

Brian decided last year not to cancel classes if closing is tied to only wind chill. CareerTEC students usually drive themselves or ride a bus to class not walk. Freeport School District's closings on wind chill days is because they have over 50% of their students walk.

**J. 2022 Perkins Measures Data**

Brian shared for each district and the CareerTEC region results of the Illinois measurements of the required secondary core performance indicators on CTE concentrator students. Concentrator students have taken 2 or more courses in a certain career pathway. Brian will have to report on the 6 of the 9 indicators that weren't met by our region. He also stated that ISBE knows there are issues with data in a couple of the indicators, and that CareerTEC doesn't necessarily impact some of the indicator areas. He also sent the Board a link to the data for their school our region and the state as well as the CTE Annual Report that contains our EFE #220 highlighted on pages 41-43.

**VI. CONSENT AGENDA**

**Motion to Approve Routine Items:**

1. **January bills.**
2. **Destruction of Closed-Session Recordings prior to 8/1/21**

Motion was made by Grey to approve consent agenda; seconded by Alberstett. Roll call vote was taken with Carlson, Schiffman, Alvarado, Alberstett and Grey all in favor.

Motion carried, 5-0.

**VII. CLOSED SESSION**

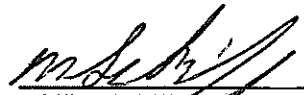
Motion was made by Grey at 1:58 p.m. to enter into closed session for the discussion regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the System or legal counsel for the System, including hearing testimony on a complaint lodged against an employee or against legal counsel for the System to determine its validity; seconded by Alberstett. Roll call vote was taken with Schiffman, Carlson, Grey, Alberstett, and Alvarado all in favor.

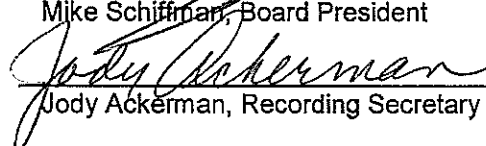
Motion carried, 5-0.

Resumption of regular meeting at 2:10 p.m.

**VIII. ACTION ITEMS: NONE****IX. ADJOURNMENT**

Motion was made by Alberstett to adjourn at 2:10 p.m.; seconded by Grey. All in favor by voice vote. Motion carried 5-0.

  
Mike Schiffman, Board President

  
Jody Ackerman, Recording Secretary