

CAREERTEC Board of Directors Meeting

Thursday, September 8, 2022

CareerTEC Conference Room

2037 W. Galena Ave.

Freeport, IL 61032

MINUTES OF THE MEETING OF THE CAREERTEC BOARD OF DIRECTORS

The meeting of the CareerTEC Board of Directors was conducted under the following format Thursday, September 8, 2022, at CareerTEC, Freeport, Illinois.

I. ROLL CALL

President Mike Schiffman presided over the meeting. Present and responded to roll call at 1:39 p.m.: Supt. Jason Grey, Dakota District; Supt. Kurt Alberstett, Durand District; Supt. Anna Alvarado, Freeport District; Supt. Jeff Milburn, Orangeville District; Supt. Mike Schiffman, Pearl City District; and Supt. Carl Carlson, Pecatonica District. Also in attendance was Brian Greene, CareerTEC Director; and Jody Ackerman, Recording Secretary.

II. APPROVAL OF AGENDA

Motion was made by Carlson to approve the agenda; seconded by Alberstett. All in favor by voice vote of aye responses.

Motion carried 6-0.

III. APPROVAL OF MINUTES

Motion was made by Alberstett to approve the August 11 budget hearing and open-session meeting minutes; seconded by Grey. All in favor by voice vote of aye responses.

Motion carried 6-0.

IV. COMMUNICATIONS / PUBLIC COMMENTS

There were no communications or public comments.

V. INFORMATIONAL ITEMS

A. Perkins Funding

FY'22: Final \$6,978 reimbursement was received 7/25/22 to complete this grant.

FY'23: Grant budget amendment was approved 8/31/22 for changes from Pearl City, Freeport and CareerTEC teachers.

B. ARP-ESSER III

ESSER 3: Final reimbursement of \$10,704 was received 7/25/22 to finish the grant.

C. Freeport Community Foundation Grant

Brian sent application for the fall grant cycle requesting \$4868 to support CIS students' cost for second CompTIA exam and to upgrade the CIS computer lab for Windows 11 compatibility.

D. Manufacturing Day

The first meeting with the MFG Day committee was held Aug. 26 with initial plans for back to an in-person event on Friday, Oct. 7. However, conflicts caused two date changes finally landing on Friday, Nov 18, which we just found out today is opening day for deer hunting season. Tentatively, there will be tours of local manufacturers then back to HCC for lunch and tour of HCC. Students will receive a T-shirt and possible gift cards.

E. Communications Improvements:

Our license agreement ended June 30 with FES our current website provider. Brian received quotes from 2 other providers. Educational Networks quoted \$3,060 per year plus additional \$4800 to add branded app & SSM messaging. Apptegy was close to \$10,000 per year. FES agreed to renew a 3-year contract at previous \$750 per year and gave us discounted pricing to add the mobile app & texting for a total of \$1,350 per year with the option of canceling texting services if we're unhappy with it.

F. Policy Manual Update w/ TRS Supplemental Plan Resolution

Last month the Board approved adopting the TRS Supplemental Savings Plan and Brian has added this policy #3.13.02 to the CareerTEC Board Policy Manual under Section III: Personnel, subsection Certified Personnel.

VI. Consent Agenda

1. Motion to Approve Routine Items:

Motion was made by Alberstett to approve August bills and the destruction of closed-session recordings prior to March 1, 2021; seconded by Alvarado. Roll call vote was taken: Grey, Alberstett, Alvarado, Schiffman, Carlson, and Milburn, all in favor.

Motion carried, 6-0.

VII. CLOSED SESSION: NONE

VIII. ACTION ITEMS

A. Approval to Waive First reading of IGA Article VIII Amendments for Approval:

Per Board's directive on August 11 IGA policy 8.1.2 will be eliminated and 8.1.1 is modified to read:

8.1.1 A proposed amendment to this agreement shall be submitted to the Board for consideration. If approved by two-third (2/3) of the Board members, the Amendment shall take effect.

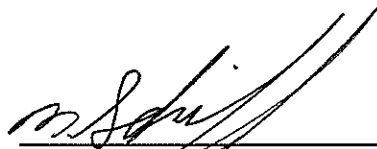
And waived first reading of this amended IGA policy. All in favor with voice vote.

Motion carried, 6-0


IX. ADJOURNMENT

Motion was made by Carlson to adjourn at 1:52 p.m.; seconded by Milburn. All in favor by voice vote.

Motion carried 6-0.



Mike Schiffman, Board President



Jody Ackerman, Recording Secretary